

## सार्वजनिक नियुक्ति

जिला स्वास्थ्य एवं परिवार कल्याण समिति, गुरुग्राम

जिला स्वास्थ्य एवं परिवार कल्याण समिति, गुरुग्राम के अन्तर्गत एन0एच0एम0 स्कीम में निम्न रिक्त पद अनुबन्ध आधार पर 31 मार्च 2024 तक भरे जाने हैं ।

Post Code	Name of Post	Name of Scheme	Consolidate Honorarium per month (Rs.)	No. of Post	Last Date of Submission Application
1	District Program Manager	DPMU	18460/- (as per NHM Bye Laws entry level pay)	1 (Gen)	<b>25-05-2023 up to 04:00 pm (Late received Application form will not be entertained due to any reason.)</b>
2	Lab Technician	NTEP/Molecular Lab	11170/- (as per NHM Bye Laws entry level pay)	3 (EWS-2, ESM-G-1)	
2	Staff Nurse (Wazirabad, Bhondsi)	MH	13500/- (as per NHM Bye Laws entry level pay)	2 (Gen-1, SC-1)	
3	Public Health Manager	NUHM/UPHCs	16090/- (as per NHM Bye Laws entry level pay)	6 (Gen-3, EWS-1, SC-1, BC(A)-1)	
4	Account Assistant	Accountant -CHC	12500/- (as per NHM Bye Laws entry level pay)	2(BC-B)	
5	Psychologist	RBSK	16090/- (as per NHM Bye Laws entry level pay)	1 (Gen)	
7	Homeopathic Pharmacist	Ayush	11170/- (as per NHM Bye Laws entry level pay)	1 (Gen)	
8	District Quality Manager	Quality Assurance	16090/- (as per NHM Bye Laws entry level pay)	1(ESM-SC)	
9	District Consultant (Public Health)	Quality Assurance	16290/- (as per NHM Bye Laws entry level pay)	1(BC-A)	
10	Multi Rehabilitation Worker	NPHCE	7580/- (as per NHM Bye Laws entry level pay)	2 (Gen)	
11	Legal Advisar (PC-PNTD)	(PC-PNTD)	Remuneration -13000/- PM (Fixed)	1	

विस्तृत जानकारी एवं TOR स्वास्थ्य विभाग गुरुग्राम की वेबसाईट [www.healthdepartmentgurgaon.org](http://www.healthdepartmentgurgaon.org) पर देखें व Application fees 200/- रुपये हैं जो कि non-refundable रहेगी।

-/sd/-

जिला स्वास्थ्य एवं परिवार कल्याण समिति गुरुग्राम।

## **District Health & Family Welfare Society, Gurugram**

**Advt. No./Civil Surgeon/GURUGRAM/NHM/2023**

**Date:- 17-05-2023**

Eligible candidates may appear in the office of Civil Surgeon, Gurugram for the below mentioned posts under National Health Mission. Posts are purely on contract basis for the period up to 31-03-2024 and likely to be extendable further on performance basis and administrative approval. Application form will be submitted till 25-05-2023 up to 04:00pm at DPMU O/o Civil Surgeon, Sector-39 Gurugram.

**Fee: 200/- per application (Fee will be charged at office of Civil Surgeon, No Demand Draft Required)**

Name of Post	Qualification Eligibility	No. of Post	Age Limit	Consolidated Salary	Last date of submission Application
District Programme Manager (Planning & Programme Management)	(i) MBA ( Master of Business Management) (ii) Hindi/Sanskrit up to matric. Place of Posting:- DPMU O/o Civil Surgeon Gurugram	1(Gen)	18 to 42 years	18460/- (as per NHM Service Bye Laws)	<b>25-05-2023 up to 04:00 pm (Late received Application form will not be entertained due to any reason.)</b>
Lab Technician (NTEP/Molecular Lab)	(i) B. Sc. in Lab. Tech / Diploma in Lab. Tech course from a recognized institute (ii) Hindi/Sanskrit upto Matric. Place of Posting:-	3(EWS-2, ESM Gen-1)	18 to 42 years	11170/- (as per NHM Service Bye Laws)	
Staff Nurse (Wazirabad, Bhondsi)	(i) B. Sc. Nursing /GNM course from recognized institution by Government (ii) Registered with Haryana Nurses Registration Council. (iii) Hindi /Sanskrit up to Matric <b>Place of Posting:- PHC Wazirabad, PHC Bhondsi</b>	2 (Gen-1, SC-1)	18 to 42 years	13500/- (as per NHM Service Bye Laws)	
Public Health Manager (NUHM/UPHCs)	<b>Essential:</b> Public Health manager may be Medical or Non-Medical professional trained in Public health. He may possess graduate degree in Dental/Ayush/nursing/Life Sciences/Social Sciences with post graduate degree/Diploma in Public Health MPH/ MBA in health and hospital management Community Health/Preventive and Social Medicine; with relevant experience in the field of Public Health. <b>Experience:</b> <b>Essential:</b> PHM must have an experience of 2 years in health program management which could be in disease surveillance/community mobilization/Inter sectorial collaboration/IEC/BCC activities /Quality Control/Monitoring & Evaluation. <b>Desirable:</b> Knowledge of basic concepts of Epidemiology and Biostatistics and understanding of health information system. <b>Place of Posting:- DPMU O/o Civil Surgeon Gurugram</b>	6 (Gen-3, EWS-1, SC-1, BC(A)-1)	18 to 42 years	16090/- (as per NHM Service Bye Laws)	
Account Assistant	(i) B.Com with at least 55% marks. Knowledge of Tally ERP.9 Software (Certificate for the same is required). (ii) One year post qualification experience related to accounts (iii) Hindi/Sanskrit upto matric. Place of Posting:- DPMU, UPHC Chanderlok	2 (BC-B)	18 to 42 years	12500/- (as per NHM Service Bye Laws)	
Psychologist (DEIC)	i) M. Phil Clinical Psychology/ M. Phil Rehabilitation Psychology and registered with RCI (ii) Minimum 1 year post qualification experience (iii) Hindi /Sanskrit up to Matric. <b>Place of Posting:- DEIC, CH Sector-10 Gurugram</b>	1(Gen)	18 to 42 years	16090/- (as per NHM Service Bye Laws)	

Homeopathic Pharmacist (Ayush)	<p>(i) Unani Dispenser from any recognized University / Institution or Board or Faculty of Indian System of medicine established by Law in India OR Up-Vaidya of any recognized University/Institution or Board or Faculty of Indian System of medicine established by Law in India, having the knowledge of Urdu; and recognized by the Government OR Two year Diploma in Ayurveda Pharmacy from any recognized University / Institution or Board or faculty of Indian System of medicine established by Law in India and recognized by the Government. (ii) Two years' experience of working as Pharmacist / Compounder in a Govt. Homeopathy Dispensary/Hospital OR Three years' experience of working as Pharmacist / Compounder under Registered Medical Practitioner in Homeopathy (Documentary proof with respect to salary drawn will be required) (iii) 10+2 examination should be passed with Physics, Chemistry and Biology. (iv) Hindi/Sanskrit upto Matric.</p> <p><b>Place of Posting- SDH Haily Mandi</b></p>	1 (Gen)	18 to 42 years	11170/- (as per NHM Bye Laws entry level pay)	
District Quality Manager	<p><b>Essential qualification :</b></p> <p>(i) MBBS/Dental/AYUSH/Nursing/ Life Science graduate with Masters in Hospital administration/ Health Management with one year experience in Public Health/Hospital Administration.</p> <p>(ii) Candidates with experience in Healthcare Quality/formal quality of a quality system would be preferred. Computer proficiency with high level of familiarity with Database Management Programme and commonly used packages like MS word, excel, PowerPoint.</p> <p>(iii) Hindi /Sanskrit up to Matric.</p> <p><b>Desirable:</b></p> <p>(i) Fluency in English, computer literacy, knowledge of government legislations and policies is essential.</p> <p>(ii) Persons having previous experience of working under NHM would have an added advantage.</p> <p>(iii) Having good communication &amp; presentation skills and analytical abilities. Should have excellent oral and written communication skills in English.</p> <p>(iv) Ability to design, conduct and publish reports.</p>	1 (ESM-SC)	18 to 42 years	16090/- (as per NHM Service Bye Laws)	
District Consultant (Public Health)	<p><b>Essential qualification:</b></p> <p>(i) MBBS/Dental/AYUSH/Nursing graduate with degree/diploma in Health Management (Full time) with at least 2 years relevant work experience.</p> <p>(ii) Computer proficiency with high level of familiarity with Database Management Programme and commonly used packages like MS word, excel, PowerPoint.</p> <p>(iii) Hindi /Sanskrit up to Matric.</p> <p><b>Desirable:</b></p> <p>(i) Training in Health quality like NQAS/NABH/ISO 9001:2000/Six Sigma/ Lean/Kaizen by a reputed organization will be preferable.</p> <p>(ii) Persons having previous experience of working under NHM would have an added advantage.</p> <p>(iii) Having good communication &amp; presentation skills and analytical abilities. Should have excellent oral and written communication skills in English.</p> <p>(iv) Ability to design, conduct and publish reports.</p>	1 (BC-A)	18 to 42 years	16290/- (as per NHM Service Bye Laws)	
Multi Rehabilitation worker (NPHCE)	<p>Essential: (i) 10+2 or equivalent qualification (ii) One and half year certificate course of multi Rehabilitation Worker from a recognized institute (iii) Registered as Rehabilitation personnel under Rehabilitation Council of India Act 1992 (iv) Hindi /Sanskrit up to Matric. Desirable: (i) At least 1 year experience of working in a Hospital</p>	2 (Gen)	18 to 42 years	7550/- (as per NHM Service Bye Laws)	

Legal Advisar (PC-PNTD)	<b>Essential qualification:</b> *LLB/LLM * Enrolled as an advocate with concerned bar council * Knowledge of computer and MS office is necessary Note- Preference will be given to those who have experience with PC-PNDT Act.	1	NA	Remuneration -13000/- PM (Fixed)	<b>Remarks- On empanelment Basis</b>
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#### Important Instructions:

- The applicants can download the prescribed Application Performa available on website: [www.healthdepartmentgurugaoon.org](http://www.healthdepartmentgurugaoon.org) & see the instructions.
- Candidates are advised to regularly visit for further updates at the official website [www.healthdepartmentgurugaoon.org](http://www.healthdepartmentgurugaoon.org)
- If a candidate applies for more than one post, he/she shall have to apply on separate application form along with receipt and all relevant documents.
- Application received without fees will not be accepted in any circumstances. (No. Late fees provision)
- Filled applications complete in all respects along with photocopies of all relevant certificates (proof of residence and Caste/Category Certificate issued by appropriate authorities is must) should be submitted in the office of DH&FW Society (O/o Civil Surgeon near Community Centre Sector-39, Gurugram) up to **25-05-2023** on or before 04:00 pm.
- No Written test or interview will be conducted. Merit list will be prepared as per new recruitment guidelines.**
- Application Form received after due date will not be entertained due to any reason.
- Candidates should also attach photocopy with the application.
  - Passport
  - Election Card ID Card
  - Ration Card with Address
  - Bank Passbook/ Post Office Passbook
  - Cast and Domicile Certificate with address and the photo issued by State Govt.
  - Parivar Pehchan Patra
  - Electricity Bill (not older than last three months)

#### **NOTE: Any of above three documents (Sr. 1 to 7) be produced at the time of recruitment.**

- The qualification of candidates should be prior to the last date of filling the application.
- Work experience (Govt. /Semi Govt.) should be post qualification.
- The candidate will be employed on the condition that he/she will maintain HQ and his/her job will be non-transferable.
- Number of posts/salary can be increased/decreased or can be completely withdrawn without any prior information or corrigendum as per the state guidelines.
- Original documents in support of academic qualifications and work experience shall be required to be produced at the time of interview. Preference will be given to the candidate residing in local area and proof of residence is must.
- Any additional work/placement under NHM can be assigned by appointing authority.
- No TA/DA will be paid for coming for recruitment.
- Reservation of posts will be as per Govt. rules. The candidate seeking selection under Ex-servicemen category will have to deposit eligibility certificate from respective Zila Sainik Board to become eligible, issued/renewed before the last date of this advertisement.
- All posts are non-transferable but Candidate can be posted anywhere in the District Gurugram in case of exigencies.
- No separate letter will be sent for test/interview.
- The candidature of the candidate will be purely provisional for all the posts and will be subject to test/computer/interview/joining duty, it is found that candidate does not full fill any of the eligibility criteria or information furnished by the candidate is incorrect or false, his/her appointment on contract is liable to be terminated immediately.
- In case of unsatisfactory performance and conduct the services will be terminated.
- All disputes are subject to Gurugram jurisdiction.
- Dispute if shall be decided by the sole arbitrator of the DH&FWS Gurugram & Gurugram Courts and their decision shall be final.

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**District Health & Family Welfare Society Gurugram**

# District Health & Family Welfare Society (DH&FWS) Gurugram

## APPLICATION FORM

### IMPORTANT INSTRUCTIONS

Please read instructions given in advertisement carefully before filling in each column.

Use only Black / Blue ball pen to write or tick the box.

Please tick 'Yes' as ☒ and 'Not' as ☒

Paste your  
latest  
photograph

Name of the post

1. Candidate's Name (in Capital Letters in English)

2. Father's Name

3. Husband's Name (wherever applicable)

\*Email Address:-

Date of Birth:

Date

Month

Year

Sex:

Male

Female

Category:

Gen

SBC

SC

BC-A

BC-B

ESM

EGB

FF

For Office use only

DH&FWS, Gurgugram  
(Form Valid with Auth. Signatory Only)

4. Write Name and complete mailing address, in block letters:-

Name:

Address:

Pin Code

Phone No.

Mobile No.

5. Educational Qualifications:-

Educational Qualification	Year of Passing	Marks Obtained	Total Marks	% age	Division	Name of Board/ University	Subjects
10 <sup>th</sup>							
10+2							

SIGNATURE OF THE CANDIDATE

DATE: \_\_\_\_\_

(unsigned & incomplete application will be rejected)



# NATIONAL HEALTH MISSION



Paryatan Bhawan, Bays No. 55-58, Sector-2, Panchkula, Haryana

Tel No: 0172-2560124, 2573922, 2570458, Fax: 0172-2580466

Website: nrhmharyana.gov.in, E-mail ID [admn.nrhmhry@gmail.com](mailto:admn.nrhmhry@gmail.com)

From, Mission Director,  
National Health Mission,  
Bays No. 55-58, Sector-2  
Panchkula, Haryana

To All Civil Surgeons  
Haryana State

Memo No: NHM/Admin/HRC-1/2022-23/10885-905

Dated: 20/03/2023

**Subject: Regarding revision of Selection Criteria for recruitment of posts under NHM on Contractual basis at district level by District Health & Family Welfare Society, Haryana.**

It is informed that, various complaints have been received regarding discrepancies in the written examination for the recruitment of various posts under NHM in the Districts. Therefore, the Selection Criteria issued by this office vide letter no: NHM/Admin/HRC-1/2021-22/7591-7652, dated 20.09.2021 is hereby withdrawn with immediate effect.

Accordingly, as per approval from W/Additional Chief Secretary, to Govt. Haryana, Health Department, the selection criteria for the recruitment of posts under NHM at district level has been revised, as mentioned below:-

**Table:A Revised Selection Criteria for the recruitment at District level**

Revised Selection Criteria for District Level			
Sr. No	Components	weightage	Marking Pattern
1	Essential basic Qualification.	30	<u>30 x Percentage</u> 100
2	Additional Relevant Post Experience (any State Govt./Semi Govt./ UT/ any Govt. Board / Corporation/NHM)	10	02 marks for each completed year (Maximum 10 marks).





# NATIONAL HEALTH MISSION



Paryatan Bhawan, Bays No. 55-58, Sector-2, Panchkula, Haryana

Tel No: 0172-2560124, 2573922, 2570458, Fax: 0172-2580466

Website: nrhmharyana.gov.in, E-mail ID admn.nrhmhry@gmail.com

3	Local area weightage	10	<ul style="list-style-type: none"> <li>• Weightage of marks "for District applicants": 10 marks (the candidate should be a bonafide resident of the district.)</li> <li>• Weightage of marks for "out of the district applicants" : Zero(O) marks</li> </ul> <p><i>*For the recruitment of all posts except MO's &amp; Specialists</i></p>
	Total marks	50	

**Table: B Checklist for acceptable documents as proof of address for General Public is as under:**

Sr.No	List of Documents for proof of Address(residential proof)
1	Passport
2	Voter ID Card
3	Ration Card with Address
4	Caste and Domicile Certificate with address and the photo issued by State Govt.
5	Parivar Pehchan Patra
6	Electricity Bill(not older than last three months)

**Note: Any of the above three documents (Sr.No:1 to 6) be produced at the time of recruitment.**





# NATIONAL HEALTH MISSION



Paryatan Bhawan, Bays No. 55-58, Sector-2, Panchkula, Haryana  
Tel No: 0172-2560124, 2573922, 2570458, Fax: 0172-2580466  
Website: nrhmharyana.gov.in, E-mail ID [admn.nrhmhry@gmail.com](mailto:admn.nrhmhry@gmail.com)

## **Instructions:**

1. It is clarified that, the recruitment of contractual posts under NHM, *approved in RoP*, should be done with wider publicity in various newspapers through Directorate of Public Relations.
2. It is clarified that no written test should be conducted for the recruitment of posts under NHM at district level. Only selection criteria mentioned above in this letter should strictly be followed for all future recruitments under NHM Haryana. No over & above criteria should be followed for recruitments under NHM at district level.

## **Additional guidelines for selection criteria are as under:-**

- The formula for calculating the marks for Essential Basic qualification (Sr. no 1 of Table-A) will be done by multiplying the percentage of marks obtained by the candidates with weightage and divided by 100.
- 02 marks will be given for each completed year of additional relevant post experience, with maximum of 10 marks for all Posts.
- The Reservation policy of Haryana Government should strictly be followed.

## **Note:**

1. As Deputy Commissioner is the Chairman of District Health & Family Welfare Society, there must be an observer/nominee of Deputy Commissioner for the entire recruitment process, irrespective of the number of vacancies.





# NATIONAL HEALTH MISSION

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Tel No: 0172-2560124, 2573922, 2570458, Fax: 0172-2580466  
Website: nrhmharyana.gov.in, E-mail ID [admn.nrhmhry@gmail.com](mailto:admn.nrhmhry@gmail.com)



2. In all cases, the final result list should be got approved from respective Deputy Commissioner –cum Chairman, District Health & Family Welfare Society.
3. If there is any query regarding the selection criteria, you may please write or contact Dr. Sube Singh, Deputy Director (Admin), NHM Haryana.
- ***This letter supersedes all previous instructions regarding recruitment under NHM at district level.***

*20/03/23*  
Dy. Director (Admin)  
National Health Mission  
Haryana, Panchkula

Memo No: NHM/Admin/HRC-1 /2022-23/ *10906-960* Dated: *20/03/2023*

A copy is forwarded to the following for the information and necessary action please:

1. All Directors/Dy. Directors/Programme Officers, NHM, Haryana, Panchkula.
2. All Deputy Commissioners-cum Chairman, District Health & Family Welfare Society, Haryana.
3. PS/HM for information of Hon'ble Health Minister, Haryana.
4. PS/ACS Health for information of worthy Additional Chief Secretary to Government, Haryana, Health Department.
5. PS/MD, NHM for information of Worthy Mission Director, NHM Haryana, Panchkula.

*20/03/23*  
Dy. Director (Admin)  
National Health Mission  
Haryana, Panchkula