सार्वजनिक नियुक्ति

जिला स्वास्थ्य एवं परिवार कल्याण समिति,गुरुग्राम

जिला स्वास्थ्य एवं परिवार कल्याण समिति, गुरुग्राम के अन्तर्गत एन0एच0एम0 स्कीम में निम्न रिक्त पद अनुबन्ध आधार पर भरे जाने है ।

Post Code	Name of Post	Name of Scheme	Consolidate Honorarium per month (Rs.)	No. of Post	Last Date of Submission Application
1	Account Assistant **Place of Posting- CHC Farrukhnagar**	DPMU	12500/- (as per NHM Bye Laws entry level pay)	1 (Gen)	**30-12-2021 up to 04:00 pm (Late received Application form will not be entertained due to any reason.)**
2	Block ASHA Coordinator **Place of Posting- CHC Pataudi**	ASHA	7580/- (as per NHM Bye Laws entry level pay)	1 (Gen)	
3	Medical Officer **Place of Posting- UPHC Rajendra Park**	NUHM/UPHCs	50000/- (The consolidated remuneration will be provided as per the approval in RoP.)	1	

विस्तृत जानकारी एवं TOR स्वास्थ्य विभाग गुरुग्राम की वैबसाईट ***www.healthdepartmentgurgaon.org*** पर देखें व Application fees 200/- रूपये **(Demand Draft in favor of District Health & Family Welfare Society Gurugram)** है जो कि non-refundable रहेगी।

उपरोक्त दर्शाए गए सभी आवेदनों की जांच उपरांत परीक्षा की तिथि, समय व स्थान दिनांक 05.01.2022 को ***www.healthdepartmentgurgaon.org***पर डाल दी जाएगी।

-/sd/-

जिला स्वास्थ्य एवं परिवार कल्याण समिति

गुरुग्राम।

District Health & Family Welfare Society, Gurugram

Advt. No./Civil Surgeon/GURUGRAM/NHM/2021 Date:- 15-12 -2021

Eligible candidates may appear in the office of Civil Surgeon, Gurugram for the below mentioned posts under National Health Mission. Posts are purely on contract basis for the period up to 31-03-2022 and likely to be extendable further on performance basis and administrative approval. Application form will be submitted till 30-12-2021 up to 04:00pm at DPMU O/o Civil Surgeon, Sector-39 Gurugram.

Fee: 200/- per application (Demand Draft in favor of District Health & Family Welfare Society Gurugram)

Name of Post	Qualification Eligibility	No. of Post	Age Limit	Consolidated Salary	Last date of submission Application
Account Assistant (DPMU)	(i) B. Com with at least 55% marks. Knowledge of Tally ERP 9 Software (Certificate for the same is required) (ii) One year post qualification experience related to Account works. (iii) Hindi/Sanskrit up to Matric. **Place of Posting:- CHC Farrukhnagar**	1 (Gen)	18 to 42 years	12500/- (as per NHM Service Bye Laws)	**30-12-2021 up to 04:00 pm (Late received Application form will not be entertained due to any reason.)**
Block ASHA Coordinator (ASHA)	**Essential Qualification/ Requirements -** (i) Bachelor degree in arts having optional subject of Sociology/Psychology/Rural Development (ii) At least 1 year post-qualification experience in community mobilization or related field activities in health sector. (iii) Hindi/Sanskrit upto matric. **Desirable Qualification -** (i) Work experience in empowerment of health volunteers or in NGO health projects or in involvement of PRIs in developmental programmes (ii) Sensitivity and experience of working on issues related to community mobilization and coordination in health programmes at the grassroots set-up (iii) Working knowledge of Computer programme and commonly used packages like MS Word, Excel. **Place of Posting:- CHC Pataudi**	1 (Gen)	18 to 42 years	7580/- (as per NHM Service Bye Laws)	
Medical Officer (NUHM/UPHCs)	**ESSENTIAL** (i) M.B.B.S. from a recognized institute, registered with Haryana Medical Council. DESIRABLE: (ii) Knowledge of Hindi up to Matric Standard. **Place of Posting- UPHC Rajendra Park**	1	18 to 65 years	50000/- (The consolidated remuneration will be provided as per the approval in RoP.)	

Important Instructions:

- The applicants can download the prescribed Application Performa available on website: www.healthdepartmentgurgaon.org& see the instructions.
- Candidates are advised to regularly visit for further updates at the official website www.healthdepartmentgurgaon.org
- If a candidate applies for more than one post, he/she shall have to apply on separate application form along with receipt and all relevant documents.
- Application received without fees will not be accepted in any circumstances. (No. Late fees provision)
- Filled applications complete in all respects along with photocopies of all relevant certificates (proof of residence and Caste/Category Certificate issued by appropriate authorities is must) should submit in the office of DH&FW Society (O/o Civil Surgeon near Community Centre Sector-39, Gurugram) up to 30-12-2021on or before 04:00 pm.
- Date of Written test & venue will be updated on website on dated 05-01-2022.
- Application Form received after due date will not be entertained due to any reason.
- Preference will be given to local, well settled candidates of District.
- Candidates should bring their proof of residence should also attach photocopy with the application.
    1. Passport
    2. Election Card ID Card
    3. Ration Card with Address
    4. Bank Passbook/ Post Office Passbook
    5. Cast and Domicile Certificate with address and the photo issued by State Govt.
    6. Parivar Pehchan Patra
    7. Electricity Bill (not older than last three months)

  NOTE: Any of the above three documents (Sr. 1 to 7) be produced at the time of recruitment.
- The qualification of candidates should be prior to the last date of filling the application.
- Work experience should be post qualification.
- The candidate will be employed on the condition that he/she will maintain HQ and his/her job will be non-transferable.
- Number of posts/salary can be increased/decreased or can be completely withdrawn without any prior information or corrigendum as per the state guidelines.
- Original documents in support of academic qualifications and work experience shall be required to be produced at the time of interview. Preference will be given to the candidate residing in local area and proof of residence is must.
- Any additional work/placement under NHM can be assigned by appointing authority.
- No TA/DA will be paid for coming for interview and tests etc.
- Reservation of posts will be as per Govt. rules. The candidate seeking selection under Ex-servicemen category will have to deposit eligibility certificate from respective Zila Sainik Board to become eligible, issued/renewed before the last date of this advertisement.
- All posts are non-transferable but Candidate can be posted anywhere in the District Gurugram in case of exigencies.
- No separate letter will be sent for test/interview.
- The candidature of the candidate will be purely provisional for all the posts and will be subject to test/computer/interview/joining duty, it is found that candidate does not full fill any of the eligibility criteria or information furnished by the candidate is incorrect or false, his/her appointment on contract is liable to be terminated immediately.
- In case of unsatisfactory performance and conduct the services will be terminated.
- All disputes are subject to Gurugram jurisdiction.
- Dispute if shall be decided by the sole arbitrator of the DH&FWS Gurugram & Gurugram Courts and their decision shall be final.

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District Health & Family Welfare Society Gurugram

District Health & Family Welfare Society (DH&FWS) Gurugram

APPLICATION FORM

IMPORTANT INSTRUCTIONS

Please read instructions given in advertisement carefully before filling in each column.
Use only Black / Blue ball pen to write or tick the box.
Please tick 'Yes' as ☑ and 'Not' as ☒

Paste your latest photograph

Demand Draft No. ……

Name of the post

1. Candidate's Name (in Capital Letters in English)
2. Father's Name
3. Husband's Name (wherever applicable)

*Email Address:-

Date of Birth: Date Month Year

Sex: Male Female

Category: Gen SC EWS BC-A BC-B BCA(ESM) SC-ESM PH

For Office use only

DH&FWS, Gurugram
(Form Valid with Auth. Signatory Only)

4. Write Name and complete mailing address, in block letters:-

Name:
Address:

Pin Code

Phone No. Mobile No.

5. Educational Qualifications:-

Educational Qualification	Year of Passing	Marks Obtained	Total Marks	% age	Division	Name of Board/ University	Subjects
10th							
10+2							

Experience:- ……..

SIGNATURE OF THE CANDIDATE

DATE: _____

(unsigned & incomplete application will be rejected)